

**Croquet England Coaching Committee
Application for U18s Coaching Licence**



<i>To be completed by coach</i>	
Full Name:	'Home' Club:
Email address:	Tel No:
Address (to which licence should be sent):	
<p>I wish to be to able coach U18s frequently (i.e. on more than 3 days in a 30-day period). Therefore, I hereby apply for a Croquet England U18s Coaching Licence.</p> <p>I confirm:</p> <ol style="list-style-type: none"> 1. I am a Croquet England qualified coach. 2. I hold an Enhanced DBS Certificate, with child barred list check. 3. I have registered with the DBS Update Service and provided my User ID to the Croquet England Office. 4. I have completed the Approved E-learning Certified Child Safeguarding Training and attach a copy of the certificate. 5. I am a volunteer and do not charge for my coaching (bar expenses), or, if a charge is made, I am covered by my own professional indemnity insurance. 6. I work to the Croquet England Code of Conduct for Coaching U18s (shown overleaf). 	
Signature:	
<i>Completed by Club Safeguarding Officer</i>	
I confirm that the applicant meets the safeguarding requirements for an U18s Licensed Coach, and I know of no other safeguarding reasons to deny this application.	
Signature:	
Name:	Role: Club Safeguarding Officer

Completed by Chair of Coach's Club

The Club Committee supports this application for an U18s Coaching Licence.
In addition, I have the following comments:

Signature:

Name:

Role: Club Chair

***This application should be sent personally,
by the Chair of the coach's club,
to the Chair of the Croquet England Coaching Committee,
together with photographic proof of completion of the
Approved E-learning Certified Child Safeguarding Training.***

Code of Conduct for Coaching U18s



Anyone coaching U18s must:

- Ensure that every child is accompanied at all times by his or her parent or other Responsible Adult nominated by the child's parent.
- Avoid being alone with a child and avoid direct physical contact.
- Never leave a child unaccompanied.
- Ensure a ratio of at least one U18s licensed coach for no more than 16 children.
- Ensure a safe ratio of Coaches/Coaching Assistants to children, normally 1:4.
- Respect the wishes of the child or parent if they do not wish to be photographed / videoed.
- Ensure that all images are appropriate and available to the parent or immediately deleted afterwards.
- Never publish an image of a child, without the appropriate written permission from the parent.
- Obtain written permission from their parent before communicating directly with the child outside the coaching activity and ensure all such communication is both appropriate and transparent to the parent.

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